



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

Central Institute of Business  
Management Research & Development

,

• Name of the Head of the institution **Dr. Amishi Arora**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **0712-2289913**

• Mobile no **9422114958**

• Registered e-mail **cibmrd@gmail.com**

• Alternate e-mail **amishi.arora@cibmrd.edu.in**

• Address **Central Institute of Business  
Management Research &  
Development, Pawanbhumi, Wardha  
Raod Nagpur**

• City/Town **Nagpur**

• State/UT **Maharashtra**

• Pin Code **440025**

##### **2.Institutional status**

• Affiliated /Constituent **Affiliated**

• Type of Institution **Co-education**

- Location **Urban**
- Financial Status **Self-financing**
- Name of the Affiliating University **Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**
- Name of the IQAC Coordinator **Dr. Yogita Sure**
- Phone No. **9923038591**
- Alternate phone No. **9923038591**
- Mobile **9923038591**
- IQAC e-mail address **cibmrd@gmail.com**
- Alternate Email address **yogita.sure@cibmrdd.edu.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://cibmrd.edu.in/uploads/2024/AQAR%202022-23.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://cibmrd.edu.in/uploads/2024/ACADEMIC\\_PLANNER\\_2023-24.pdf](https://cibmrd.edu.in/uploads/2024/ACADEMIC_PLANNER_2023-24.pdf)

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.68</b>	<b>2020</b>	<b>14/02/2020</b>	<b>13/02/2025</b>

**6.Date of Establishment of IQAC**

**05/03/2018**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institute</b>	<b>NSS</b>	<b>NSS</b>	<b>2023-24</b>	<b>46,578/-</b>

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Organized various workshops, and seminars for students & faculties,  
Monitoring the performance of the teaching learning activities and maintaining the quality

Encourage & supported faculties to participate in various conferences, seminar, workshops motivate them for their research work

IQAC collects feedback forms from the students and analyzes, for an appropriate remedial measures in teaching learning process

IQAC prepares a roadmap for the future

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Regular meeting of IQAC	IQAC conducted 2 meeting in the Academic year 2023-24
Participation in NIRF	The college has also participated in the NIRF Ranking
Participation in AISHE	The college has also participated AISHE
To introduce NEP 2020 in Under Graduate Level successfully.	introduce NEP 2020 in Under Graduate Level successfully.
Enhance collaborative activities	The college has signed the MOU for internship, research, student development program

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	21/12/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Central Institute of Business Management Research & Development ,
• Name of the Head of the institution	Dr. Amishi Arora
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0712-2289913
• Mobile no	9422114958
• Registered e-mail	cibmrd@gmail.com
• Alternate e-mail	amishi.arora@cibmrd.edu.in
• Address	Central Institute of Business Management Research & Development, Pawanbhumi, Wardha Raod Nagpur
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440025
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
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• Name of the Affiliating University	<b>Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur</b>				
• Name of the IQAC Coordinator	<b>Dr. Yogita Sure</b>				
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• Alternate phone No.	<b>9923038591</b>				
• Mobile	<b>9923038591</b>				
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• Alternate Email address	<b>yogita.sure@cibmrdd.edu.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://cibmrd.edu.in/uploads/2024/AQAR%202022-23.pdf">https://cibmrd.edu.in/uploads/2024/AQAR%202022-23.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://cibmrd.edu.in/uploads/2024/ACADEMIC_PLANNER_2023-24.pdf">https://cibmrd.edu.in/uploads/2024/ACADEMIC_PLANNER_2023-24.pdf</a>				
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<b>6.Date of Establishment of IQAC</b>			<b>05/03/2018</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Institute</b>	<b>NSS</b>	<b>NSS</b>	<b>2023-24</b>	<b>46,578/-</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			<b>02</b>		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
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<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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Monitoring the performance of the teaching learning activities and maintaining the quality		
Encourage & supported faculties to participate in various conferences, seminar, workshops motivate them for their research work		
IQAC collects feedback forms from the students and analyzes, for an appropriate remedial measures in teaching learning process		
IQAC prepares a roadmap for the future		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

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Enhance collaborative activities	The college has signed the MOU for internship, research, student development program

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	21/12/2024

<b>14.Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
22023-24	14/12/2024

<b>15.Multidisciplinary / interdisciplinary</b>
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1. The parent sanstha under which our institute operates has almost 50 other educational institutions including schools & medical, dental colleges. Considering NEP, it has been resolved in the society's board meeting to form a cluster with the other Arts, Science, and Commerce colleges. Once this integration is done, as per the guidelines, and approved by the authorities, we will be transformed as a holistic multidisciplinary institution. The institution is also making its students aware about the various pathways of learning and career opportunities. The objective is also to progressively move on the track of autonomy, leading to a degree- awarding institution. A professional



council, for the above mentioned purpose has already been formed at the parent sanstha. A draft MOU for this purpose, as per the guidelines has been prepared. 2. The institute is fortunate to be part of a parent body which has under its umbrella a science college and medical colleges, besides the arts, commerce, MBA, B.Ed., B.Ped colleges. For this the institute, as it has prepared for formation under a cluster agreement, will be in a position to offer a bigger basket of subjects which will include Maths, Physics, Chemistry, Biology and basics in medical science too. The other colleges have full time approved faculties to teach these subject. The institute is an affiliated college at present, offering courses affiliated to RTMNU. By this, the subjects include Environment Management, Ethics, as part of the curriculum. All the subjects are credit based courses, other than these, the institute offers programs on life skills and social projects in the area of community engagement & development. 3. As this institute integrates with other colleges of the parent sanstha under the cluster formation it will be in a position to offer multidisciplinary flexible curriculum. There would be a provision to offer exit and entry to students at the end of each year. For those students who exit after the first year, a diploma will be awarded, for those who exit after the second year an advance diploma will be awarded and those who exit after the third year, a degree will be awarded. The institution has already asked all the students to register for Academic Bank of Credit (ABC) which is a resourceful cornerstone of the Multiple Entry Exit system to promote flexibility in curriculum and institute. There is also an option for students to gain the credits by learning quality Massive Open Online Courses (MOOC) from UGC approved digital platforms. 4. Faculties are encouraged to present a research paper in association with students and faculties of other institutions. The projects undertaken by students as part of the syllabus are now increasing by multidisciplinary in nature. 5. All the faculties are encouraged to undertake certificate programs by SWAYAM (NPTEL) portal which offers a wide variety of courses under various disciplines. By this, they get an exposure to areas other than the subjects they teach. Besides this, faculties have been advised to write joint papers with faculties of other disciplines. The annual progress report format carries marks for this and incentives are also given when faculties fulfill this obligation.

#### **16.Academic bank of credits (ABC):**

1) Regarding the implementation of Academic Bank of Credits, the

institution has already asked all of its students to register for the same and the same instructions have been followed by the students. At present, almost all the students of the institute have registered for the Academic Bank of Credits. 2) The institute is currently affiliated to RTM Nagpur University and hence only the university and the students have logged in to create a account. 3) The institution has also signed an MOU with the Saint Mary's University located at Bayombong, Nueva Vizcaya, Philippines. The institution and the University have agreed to share their faculties for the various subjects of the curricula along with some innovative courses that would add skills in the students. There is a joint conference being hosted by the institute and the university. The faculties of St. Marys University have engaged sessions and attended meetings for workshops. 4) The faculties are asked to include the innovative pedagogical approaches such that all type of students are able to effectively learn the subject. These approaches include teaching using textbooks, case studies of various organizations, showing informative videos so that students are able to understand the concepts clearly. The institute also organizes the industrial visit programs that help students in understanding how the concepts of the textbooks are applied in real life within the industrial set-up. Faculties of the institute also provide students with the assignments and seminar/presentation/ viva-voce of the students is conducted so as to assess the knowledge gained by them. Apart from these efforts, the institute also conducts unit tests and/or sessional exams of the students so that they can prepare for their final exams. Marks are allocated on all these activities in accordance with the guidelines provide by the RTM Nagpur University. 5) The practice that is being followed within the institution for Academic bank of credits is that institution has made it compulsory for all the students to register for the same within the prescribed time frame

#### **17.Skill development:**

a) As already the course curriculum of RTMNU has been redesigned on the lines of NEP . It now includes major & minor courses, journal open elective courses(OE), vocational skill course (VSC) & skill enhancement courses(SEC) ability enhancement course (AEC), Indian knowledge system course(IKS) & value education course(VEC) in addition to this the new curriculaum of RTMNU ha field projects/internship/apprenticeship/community engagement & research project corresponding to two curriculum courses. Central Institute of Business Management Research and Development has signed the MOU with the Tata Institute of Social Sciences, school

vocational education. This MOU has been signed with the purpose of providing vocational education to the students along with the curricula designed by the RTM Nagpur University. For the development of the soft skills in the students, the institute's training and placement officer has designed the Skill Development Program for the students which include aptitude development sessions, sessions on resume building, interviews and group discussions, appropriate formal dressing, etc. The institute has also conducted workshops on Financial Management and Digital Marketing. b) The institution in accordance with RTM Nagpur University has made it mandatory for the students to register for the courses of SWAYAM where various vocational courses are being provided. For integrating the same in the mainstream courses, the RTM Nagpur University has made it mandatory for the students of Management that they should clear at least two vocational courses before final exam. The marks of these vocational courses are included in the mark list of their final semester. Further, the institution has also provided certification courses on Digital Marketing and Financial Management to the students. c) All faculties of this institute have to compulsorily attend the UHV program conducted by AICTE. The Institution has designated one of its faculty (Dr. Ajay Talwekar) to impart the learning of Universal Human Values to the students. Dr. Ajay Talwekar has been provided with the certificate of Universal Human Values as a trainer. The institute also allocate the sessions for Universal Human Values in its induction and orientation programs in accordance with the guidelines issued by the AICTE. The development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc. d) i) The RTM Nagpur University has made it mandatory for all the students to clear two vocational courses of NPTEL/SWAYAM platform. The Institute encourages students to clear two vocational courses in the very first year of their management program. The credits of these courses are added in the final semester of the mark list of the students. ii) The training and placement officer of the institute organizes various Industry - Institution interaction programs so that students are able to interact with the Industry veterans and Master Craft's persons on the vocational courses. 10% of the syllabus has to be covered by industry personal. The each faculty has to arrange for the industry resource person in each of their subjects. iii) The SWAYAM courses that are being made mandatory by the university are being offered in the online distant learning mode where the lectures of eminent personalities of the reputed institutions of national levels are uploaded which

are accessible by the students. iv) The institute has not yet registered with NSDC. The best practice of the institution is that it has designed SDP program which will be taken by the internal faculties of the institute along with the veterans from the industrial sector. Value addition to the basic degree by providing additional certificate program, both online & offline is mandatory.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

AICTE runs several programs in Indian knowledge system by knowledgeable person. The institute receives regular mails on this. Since all these program are conducted online students & faculties are encouraged to attend. In addition to this RTMNU has framed a revised curriculum as per NEP2020 wherein a course on Indian Knowledge system has been awarded 2 credits. The vernacular language which is generally spoken in Maharashtra is Hindi and Marathi. Teachers of the institute are encouraged to use English, Hindi and Marathi in a blended way so that all kind of students are able to understand the concepts of courses.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

RTM Nagpur University has designed the syllabus by specifying five different outcomes for each subject. Teachers of the institute are directed to strictly implement the curriculum set by RTM Nagpur University while ensuring that all the outcomes specified for a particular subject are achieved. i) The programs outcomes are defined, the course outcomes for each subject are defined. The faculties, after conducting the classes & exams are required to map both the program and course outcome. The institute has conducted a workshop on this to educate all the faculties. ii) The academic audit is conducted to ensure that there is a proper mapping of program outcome and course outcome. This is specified in the course planner itself, which is provided to the students beforehand. Teachers take time to time unit tests on their subjects so as to determine whether the outcome of the course has been achieved. Further, teachers also conduct several workshops associated with the concepts of the course that is being taught by them from the industry veterans. The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the program outcome of the education.

## 20.Distance education/online education:

As mentioned earlier, two vocational courses have been made mandatory for the students which they can access from the NPTEL/Swayam portal. These courses are provided to the students through ODL platform where the lectures of prominent faculties of the institutions of national repute are being uploaded. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, and Google, using videos as teaching and learning aids, Group collaboration and interaction. Assignment and revision as well as the assessments have also been conducted using the above stated technological tools which show the institutional efforts towards blended learning. The Institute also runs courses which are of distance learning category through its association to YCMOU programs

## Extended Profile

### 1.Programme

1.1	76
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	257
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	75
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	105
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	13
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	07
Total number of Classrooms and Seminar halls	
4.2	135.61
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Our institution follows a structured, student-centric approach to	



ensure effective curriculum delivery through meticulous planning and thorough documentation. At the start of each academic year, an academic calendar is prepared in alignment with the affiliating university's schedule. Departmental meetings are held to allocate subjects, and faculty members design detailed teaching plans. A master timetable ensures optimal resource utilization.

The curriculum is implemented using diverse teaching methodologies, including lectures, group discussions, seminars, and ICT-enabled teaching. Regular student assessments, including tests, quizzes, and assignments, monitor progress. Orientation programs familiarize students with the curriculum structure, while mentorship, remedial classes, and advanced learning programs support diverse learner needs.

The institution provides robust learning resources, including a well-stocked library and access to digital tools. A feedback mechanism involving students, alumni, and stakeholders helps refine teaching strategies. Detailed records of lesson plans, attendance, and assessments are maintained. Academic audits and review meetings evaluate progress and identify areas for improvement.

This systematic, dynamic process ensures comprehensive curriculum coverage, effective teaching, and the achievement of learning outcomes, fostering student growth and academic excellence.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the starting of every academic session, the principal prepares the institute's academic calendar in consultation with all the faculties. The academic calendar has details of the distribution of teaching days, examination days & various other activities like assignment submission, WIP/SIP submission & presentation dates, etc in each term. It is then distributed to all the faculties & students. Then the time Table is prepared by the coordinator of each course (MBA/BBA). Considering the academic planner, the timetable, and the syllabus, each faculty prepares the course

planner (Teaching plan) for their respective subjects. The teaching plan includes the following aspects: Learning outcomes or objectives. structure of session and schedule of the activities, best teaching and learning practices to achieve learning outcomes. list of contents and key topics. learning resources to be given to the students. assessment or evaluation method. This facilitates the timely completion of the syllabus. Any deviation due to unplanned holidays are compensated by conducting extra sessions for those specific courses. To enable flexibility, it does not mention the dates of tutorial classes, extra classes, guest lectures, workshops, etc. as they are planned and executed as per the convenience and availability of students and faculty resources. The Academic Planner and the course planner of each subject are distributed to all the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**



### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

145

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Central Institute of Business Management Research & Development Nagpur has its ethical foundation laid down by Vidya Shikshan

Prasarak Mandal's Academy of Higher Education Nagpur in the year 1994 with a vision and mission to not only impart academics i.e. syllabus based education to the students also to nurture the students by way of value education and professional ethics. In this, utmost importance is being given to the environment and the sustainability aspects. We inculcate the values in the students so that they would serve in the society with high morals. Students often undertake group discussions, presentations, workshops and seminars with such social titles. The Institute has an active NSS wing and is also recognized by UNAI (United Nations Academic Impact) for conducting programs related to human values, ethics, environment & sustainability. We have the curriculum and the subject Environment Management in MBA Sem-III in which ecosystem biodiversity, Pollution and social issues on environment education is taken into consideration. As far as imparting the theme of gender indiscrimination, several other activities through orientation programs are being organized in the institution, . We have a women's anti-sexual harassment cell in our institution. We have in the MBA 2nd semester CORPORATE SOCIAL RESPONSIBILITY AND SUSTAINABILITY as a subject wherein organizational ethics, corporate social responsibility, is being taught. The Institute has an MOU with an NGO which is actively involved in issues of Waste Management .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

221

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</b> Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://cibmrd.edu.in/uploads/2024/feedback%20analysis%20report%201.4.1%202024.pdf">https://cibmrd.edu.in/uploads/2024/feedback%20analysis%20report%201.4.1%202024.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://cibmrd.edu.in/uploads/2024/feedback%20analysis%20report%201.4.1%202024.pdf">https://cibmrd.edu.in/uploads/2024/feedback%20analysis%20report%201.4.1%202024.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

113

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

81

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At CIBMRD we get the students from the diverse background. The institute assesses the learning levels of entry level students on

the basis of MHCET score and percentage marks of student at the qualifying examination. Based on the analysis the students are identified as slow learners and advanced learners. This system is also implemented in the further analysis of students admitted in higher classes based on internal assessment test and University end semester examination. Strategies adopted for facilitating Slow Learners: Foundation Course: Induction & Orientation Program Mentor Mentee: Each student is assigned a mentor who identifies the slow learners and fast learners of their group and grooms them accordingly through differential mentoring. Remedial classes, Counseling: The institute assesses the learning levels of the students & on the basis of these evaluation remedial classes, counseling is arranged for the slow learners. Strategies adopted for facilitating Advanced Learners: Advanced learners are identified through their performance in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities. Students are also motivated to participate in extra curricular, co-curricular activities, internship and to take mini/course/field projects. The academic achievements of those who secured ranks in the university examination, are felicitated and honored and the topper is invited for hoisting the flag, along with the chief guest on Independence day and Republic day. The topper also gets an award of Rs. 10000/-.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
257	13

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential learning, participative learning

- Winter and summer internship program: During these internship program they get hands on training.
- Industry mentorship: An industry mentor is allocated to each student as per their specialization, who will update the student about recent developments, skillsets required, how to acquire them, expectations of the industry etc.
- Industrial Visits Guest Lectures: To make the students aware about current affairs, latest developments in industry guest lectures by industry experts are organized. There is a policy of engaging of 10% of the syllabus by Industry expert.
- Srijan: A business plan competition is held for MBA & BBA students.

### Problem Solving Methodologies:

- Teaching Pedagogy: case studies, role playing, simulation models, management games are used as teaching tools by the every course faculty.
- Field Projects: To enhance the practical knowledge with innovative ideas, the students are assigned field projects and course projects to a group of students.
- Final Year Projects: Aim of this project is to develop student's knowledge for solving real life problems through structure project research.
- Various curricular & co-curricular activities: Organization of Various curricular & co-curricular activities like seminar, workshops, Quiz, sports week , cultural week helps in developing the organizational skill, leadership skills , team building among the students.
- To develop the managerial skills of the students, students are motivated to organize various intercollegiate & intracollegiate academic, cultural and sport events.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute has ICT tools enabled classrooms and labs having LCD projectors and computers in each classroom and tutorial rooms for effective delivery of lectures using PowerPoint slides along with the computer labs which is equipped with latest hardware and software.

The computer network is connected through LAN & WAN with availability of high speed Internet facilities. Apart from these, computers are provided to each faculty member that are attached with audio-video facilities. All these installed facilities are effectively used by the faculty members in engaging lectures as well as conducting presentations of Summer Internship Projects, Field Projects and Management Case Analysis, Quiz , unit test etc. The institute also has conducted the online classes, workshops, seminars & examination using ICT and allied services.

All the teachers are well versed in using the ICT tools in an effective manner. The faculty members and the students are also encouraged to complete various courses under flagship program SWAYAM conducted by MHRD, Govt of India, Coursera etc. Students from post graduate program are required to complete at least two certificate courses through MOOCs platforms as a part of their curriculum. Also students and teachers are encouraged to complete other online professional certification courses for enhancing their knowledge base and employability skills

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers



109

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

CIBMRD is affiliated to RTMNU. The institute follows an External and Internal Evaluation pattern with a weight ratio of 80:20. The University has 80% control whereas the Institute has a weightage of 20% out of 100 marks per course. Institution adopts internal assessment system prescribed by RTMNU, Nagpur for evaluation of the students.

The transparency in internal assessment is maintained by:

- Institute communicates the evaluation system, pattern and criteria through the induction programme & is also made available on the institute website.
- Assignments displayed on notice board/ Google classroom on completion of course module
- The assessment process is explained by the faculty in the class at the start of semester.
- Exam dates are scheduled in the academic planner at the start of academic session and the detailed time table is displayed and communicated to the students a week in advance.
- All the students are inform about any activity through the Proper notice by concern faculty. They also explain the Do's & Don'ts along with the criteria for evaluation.
- All the faculties share the results of the internal evaluation , activities conducted by them to the students and necessary suggestions are given for further improvement.
- The students having any issues /complaints regarding examination /evaluation /results can refer in writing to the Grievance Committee

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has the following mechanism for grievances with reference to evaluation

At college level:

The internal examination are conducted as per the directions of RTMNU, Nagpur in a time bound & transparent manner. Exam dates are scheduled in the academic planner at the start of academic session and the detailed time table is displayed and communicated to the students a week in advance.

The corrected answer sheets of internal examination are shown to the students. If student has any problem, he will contact to the subject teacher first. If the problem is not solved then student can approach to student grievance redressal committee.

At University level:

External Examinations are held as per the schedule received from RTMNU. The Institute communicates dates to students, for submitting examination forms to university by way of notice on notice board & social media.

1. Project Evaluation and Practical Examination: The examinations are conducted as per the norms prescribed by the university and grievances are settled in consultation with the university authorities.

2. Written examination: The University decides the dates and center of examination. Grievances are redressed by university as per their rules with the administrative staff of the institute facilitating the process for the students wherever required.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Since the Institute is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, the curriculum of each course of all the programs is prescribed by the university.

The course objectives and outcomes are mentioned in the curriculum prescribed by the university. Institute follows a structured mechanism of defining the course outcomes and communicating the same for the BBA program as the university has developed the course outcome in the new syllabus pattern only for MBA.

Every course faculty is required to communicate the course outcomes as developed by the university. At CIBMRD we believe that all the students must be aware of course objectives, course outcomes as well as program outcome, we make the students aware about all these by following ways:

- Institute Website: The Program outcomes (for MBA & BBA) & course objectives of all the courses are display on the website.
- Library: We compile program output, course objectives and output and keep a copy of it in the library. All the students have access to it.
- Induction program: Program coordinator discuss the program output, course objectives and output during the induction and orientation program with the students.
- Class Room: All the subject/course faculties are required to incorporate course objectives in their teaching plan an

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of various outcomes like Cos, PSO and POs is carried out in four stages namely Planning Implementation, Evaluation and Action Taken

- **Planning:** Various outcomes are established and co-relation is established between COs and POs in the scale of scale of 1 to 3. 1 being the slight low, 2 being moderate and 3 being substantial high. A mapping matrix is prepared in this for every course.
- **Implementation:** An individual faculty member uses different direct tools like class test, assignments, and subject Seminar, field project university exam for evaluation of course outcomes. Dean academics evaluates COs, POs by using evaluation of COs and indirect tools like feedback From Students, Alumni, Parents, Teachers, Employer etc.
- **Evaluation:** Attainment of all the outcomes are calculated and compared with expected level of attainment decided by the subject teachers for COs and Dean Academics for POs
- **Action Taken:** If attainment is up to the expectation then appreciation is extended to the concerned faculty member and in case of deviation from the expected attainment of outcomes necessary actions is initiated to improve the outcomes as per expectations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://cibmrd.edu.in/uploads//2024/Students\\_Satisfaction\\_Survey\\_23-24.pdf](https://cibmrd.edu.in/uploads//2024/Students_Satisfaction_Survey_23-24.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

16,40,000/-

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Ministry of Education (MoE), Govt. of India has established 'MoE's Innovation Cell (MIC)' The Institute is registered with a MICs 'Institution's Innovation Council (IIC). Under IIC, the institute took various programs on the theme-Entrepreneurship, Start Ups, Innovation and IPR, industry visits round the year Institute secured 3.5 star rating out of 5 star two consecutive year i.e. 2020-21 & 2021-22 and 3 start in IIC calendar year 2022-23. Institute is also a part of Atal Ranking of Institutions on Innovation Achievements (ARIIA) initiative and is recognized in the band "BEGINNER" under the category "Colleges/Institutes (Private/Self-Financed) (Technical) in ARIIA 2021 and Now ARIIA is NIRF . The Institute also has a MSME Incubation Center. There is a dedicated team of faculty and students for carrying out activities under ARIIA & IIC. The Institute has created a platform called Central India Management Conclave (CIMC) for the purpose of creation and transfer of knowledge. The institute has hosted 18 such conclaves in collaboration with some professional bodies.

Research papers are invited from national and international participants on the specified theme each year. The best papers are published in the journal "Udyukta" published by our own Institute. There is a dedicated portal maintained by the Institute as [www.cibmrdocimc.in](http://www.cibmrdocimc.in). This platform offers an excellent opportunity to not only research scholars and academicians but also people from industry.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

**40**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

**21**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**CIBMRD is looking after the development of its students as future leaders in their communities and workplaces. It was the holistic approach of the planning of the programs of extension activitiesof**



the college students through its NSS unit, so as to let them understand the societal and developmental issues related with the community. As a result, the institute understands the importance of its students recognizing physical and social needs of communities they live in. Hence, it undertakes to promote better relations and understanding between its student community and people through different social activities undertaken by college during academic year. These include yoga training, skill development through entrepreneurial workshops, blood donation camps, health awareness camps, Swach Bharta programs , waste management, street play , outbound training program, patriotism, teachers day,Cultural programs, debates etc. CIBMRD's NSS CELL: This platform is created with a view to develop maturity and a sense of civic and social responsibility among students. NSS unit of CIBMRD is the unit of 50 students under RTMNU. Program intends to provide a helping hand to the needy sections of society, while creating compassion and social awareness among students. Activities carried under this programme include yoga training, skill development through entrepreneurial workshops, blood donation camps, health awareness camps, Swach Bharat programs , waste management, street play , outbound training, patriotism, teachers day, cultural programs, debates etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

245

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

114

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has well-developed infrastructure as per the requirements stated by AICTE and other statutory bodies to fulfill the need of all academic and nonacademic activities. The entire campus is spread over 0.36 acres with built up area 2098 square meter Following facilities are available. Air-cooled Central Seminar hall with ICT facility is available to conduct training programs, guest lectures, conferences, STTPs and other related activities. Institute has sufficient classrooms for efficient teaching-learning process and all classrooms are equipped with ICT facilities.

- Institute has sufficient classrooms for

efficientteaching-learning process and all classrooms are equipped with ICT facilities.

- Training & Placement Cell with assembly hall to conduct placement drives, mock interviews, training programs, group discussions. Computer Center with internet facility and centralized LAN connection. Separate computer center facility is provided for students to carry out project work, online exams and to fill examination forms online.
- Well-developed library, automated with software, with collection of books, journals, magazines, CD's, E-books etc. as per AICTE norms. Library also includes separate reading, reference and digital section for accessing E[1]books, E journals, NPTEL videos and online open source books library have computers with latest configurations.
- Canteen facility is in place for students, faculty and staff.
- Support and safety facilities like continuous power backup, fire extinguishers, water coolers with water purifier,
- CCTVs at key locations is available.
- Separate girls and boys common rooms are available in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://cibmrd.edu.in/infrastructure">https://cibmrd.edu.in/infrastructure</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute organizes sports and cultural event every year to promote the extracurricular abilities of the students.

#### Sports facilities:

- The institute has a tie up for exclusive large playground situated at Pawanbhumi ground adjacent to college for various outdoor games like Cricket, Basketball, Volley ball, Kabaddi.
- Badminton court with outdoor flood light arrangement is available at college premises
- A common room is allocated for indoor games like Table Tennis, Carom & Chess etc. I
- nstitute promotes the students to participate

inIntercollegiate, Intra-collegiate, university, state and national level sports competition every year.

#### Cultural Activities:

College possesses 200 square meter cultural hall cum seminar hall which is connected with latest I CT facilities. Students are arranging various practice session's as well cultural activities throughout the year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://cibmrd.edu.in/infrastructure">https://cibmrd.edu.in/infrastructure</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

146.26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Digital Technologies reduce production time, increase efficiency, catalyze workflows, and improve Dissemination of information and the control of resources and provide a faster turnaround. We are happy to mention the fact that our college Library has adopted automation and added a feather in the glory of our institution. Name of LMS Software--- LIBMAN (Masters Software Group) Our College Library has been systematically computerized. It functions using 'LIBMAN Mastes Software.The system manages books information, library visitors, borrowing..etc.

The bar- Code Project for the retrospective collection is completed and the system has been regularized. Bar code printer and one Bar code Scanners are the important additions to the rich infrastructure of the Library. Nature of Automation - Automation completed Partially In order to create awareness about the automated services, orientation program for the newly coming students are carried out starting in the session. These programmes primarily include searching of OPACs, internet awareness and demonstration of OPACs. Version 1.0

Year of automation Library completed in the year 2003 by using LIBMAN Software

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>								
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>									
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>									
<b>0.87122</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Audited statements of accounts</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Audited statements of accounts	<a href="#">View File</a>	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>	
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Any additional information	<a href="#">View File</a>								
Audited statements of accounts	<a href="#">View File</a>								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>								
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>									
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>									
<b>35</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td><a href="#">View File</a></td></tr> <tr> <td>Details of library usage by teachers and students</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Details of library usage by teachers and students	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Details of library usage by teachers and students	<a href="#">View File</a>								
<b>4.3 - IT Infrastructure</b>									
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>									

Management education cannot be effectively imparted without a strong Information Technology support. The teaching-learning environment is changing rapidly and getting technology oriented. Moreover, management education, being very dynamic in nature, has everyday updates and advancements in knowledge which are all made available to the students through extensive use of IT.

**Proactive Updation** The System Administrator is responsible for regular updation of IT facilities at the Institute. He conducts a regular audit of all IT facilities and updates the software, upgrades the hardware, checks the network facility and removes obsolete facilities. All network equipments like routers, cables, modem, etc. are fully updated at all times and are regularly checked for speed of delivery and connectivity as part of routine productive maintenance schedules.

**Reactive Updation** In case of failure of systems encountered by any students, faculty member or administrative staff, it is reported to System Administrator. The Systems Administrator is required to resolve the problem at the earliest.

**Purchase of Legal Software** The institute regularly purchases legal software. Only those software programs which are freely downloadable with the permission of the publishers are downloaded. Pirated softwares are not used in the institute in any form.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS



File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

146.26

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Standard methodology for utilization & maintenance of all physical, academic & support facilities exists as under:

Computer Centre and computer Lab: Computer centre in 100 square meter and computer lab in 70 square meter is available for all students for their personal and academic requirements. On line sessions, Skype interviews are conducted at the computer center. Whenever such special sessions are carried out, it is informed in advance to system administrator so as to arrange the session.

Computer lab. : Login book is maintained any requirement related to repairs or replacement of the faulty computer accessory is recorded by system administrator and same is repaired or purchased after sanctioning from principal.

**Sport Maintenance:** Whenever students want to use sport facility, they approach sports in-charge for receiving sports material.

**Housekeeping of college premises,** daily cleaning, washing is outsourced to an external agency and maintenance of physical infrastructure of the building is taken care of by the maintenance in charge. EPBX, water coolers, water purifiers, air conditioners, overhead water tanks" cleaning are maintained by external maintenance agency under AMC system.

**Garden:** Entrance area is well maintained by the gardener.  
**Electrical Maintenance:** is outsourced to a contractor.

**Canteen:** Canteen facility is available for all staff and student. It is outsourced to a contractor

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

149

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

104

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

104

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**33**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

17

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The Institute has an active student council consisting of representation of students from all programs as per the norms prescribed by RTMNU. The institute firmly believes in participative management and students being the most important stakeholders have an active role to play in working of the institute. The students have their representatives in the College Development Committee, Anti Ragging Committee, Internal Complaints Committee or Sexual Harassment Committee, Grievance Handling Committee, Sport and Cultural Committee, Placement Committee, etc. This ensures transparency in implementation of various policies of the institute. The team composition of students' council has representation from each year of the various programs: These representative students may not be present in all the bodies or committees but are present in some body/committee or the other thus ensuring presence of students in each and every body/committee. The representatives from students' council are also actively involved in all the events and activities organized by the institute. Their participation in conceptualizing, planning, coordinating and organizing all events and activities ensures opportunities for leadership to students and instills a sense of ownership among them. In fact, the student's committee is handed over with the responsibility to execute the various activities and the faculty in charge is involved only to the

## extent of guiding and budget sanctions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of CIBMRD, registered under the Societies Registration Act, 1860 (Registration No. Nagpur/0000531/2018), is a key pillar of the Institute, fostering lasting connections between alumni and their alma mater. It serves as a dynamic platform for knowledge sharing, professional development, and mutual growth.

With a vast pool of experienced members, the association plays a pivotal role in enhancing students' learning by offering mentorship, career counseling, and training opportunities. A notable initiative, "Gyan Ganga," held on the last Saturday of

each month, brings alumni and students together to discuss industry trends and expectations, preparing students for the corporate world.

The association strengthens the Institute's placement prospects by leveraging its extensive alumni network to facilitate industry linkages. Alumni also contribute to the Institute's branding, acting as ambassadors who elevate its reputation across professional and societal circles, positively influencing admissions and placement outcomes.

Additionally, financial contributions from alumni significantly support the Institute's growth and initiatives. Through its multifaceted engagement, the Alumni Association enriches the academic experience, professional success, and long-term vision of the Institute, embodying the spirit of lifelong collaboration and mutual benefit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION:**To provide industry and business in a globalized environment with skilled business leaders with a lifelong growth perspective. **MISSION:** To become a center of excellence in management education by promoting high academic and research pursuits and developing competencies of students for growth and development of the region's economy through meaningful linkages with industry and business.



The Mission statement reflects three pillars, namely academic pursuits, research pursuits and societal concerns and all these above pillars are linked with industry.

- The institute encourages the faculty members to attend and participate in various workshops, seminars and faculty development programmes. This helps the institute to design the teaching pedagogy that best suits to ever changing needs of the industry. The institute ensures that the students are given ample exposure to the industry through guest lectures, internships and live projects / field visits. As a policy, 10% of the syllabus is taught by inviting industry personnel in each subject. Thus the institute ensures high academic pursuits by linkages with industry.
- As far as research pursuits are concerned, the institute has a recognised research cell from Rashtrasant Tukdoji Maharaj Nagpur University f Ph.D. aspirants are enrolled therein. There is also a biannual research journal published by the institute, along with a compendium of papers published annually.
- As far as societal concerns are there, the institute encourages its staff and students to develop a responsibility towards society by carrying out meaningful activities through NSS and UNAI (United Nation Academic Impact) platforms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal calls for a meeting of all the faculties who have their areas of responsibilities in administrative matters well defined. The annual academic and co-curricular activities planner is designed in the meeting of the faculties by involving their participation and suggestion. Since each faculty has a defined area, they are required to present their areas of activities planned for the ensuing academic year. These faculties in turn with the team of students who have registered themselves in various committees. For example, students of the placement committee work in consultation with the placement officer. Students of the

entrepreneurship cell committee work under the guidance of the faculty in-charge. Similarly there are committees for sports and cultural activities and also for seminar and workshops. The composition of the committees has students from all the classes of all the courses. Finally the principal then gets the planner approved in the college development committee meeting. Thus there is participatory system of execution. Complete autonomy is given to the principal by the college development committee. The management and institute work together to formulate quality policy based on the inputs and the feedback, bench marking and evaluating the results and quality of the students passing out from the institute. The management provides financial resources, makes provision for quality infrastructure and reviews the progress of the institute. The principal provides the leadership and is the member-secretary of the college development committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute has a defined STANDARD OPERATING PROCEDURE (SOP), which contains the short term, midterm and the long term goals. The strategic plans are envisaged for all areas, namely, administrative, admissions, placements, entrepreneurship development, research as well as social responsibilities. All the areas mentioned in the strategic plan, under various heads have been moving in the required direction. However, this year, one activity which stands apart, and is successfully implemented based on the strategic plan is our Global outreach program. The MOU which we had with the Saint Mary's University, Philippines, was made meaningful by having a faculty exchange program, joint conference, joint research, all of which was successfully implemented as well as received a meaningful outcome. The institute has hosted a joint conference on the theme, "Third International Conference on Cultural Studies" in Philippines. Our faculty was the key note speaker and also conducted lectures in Strategy Management, in finance and marketing management Later a faculty from St. Mary's University Philippines, had visited India and our Institute and had conducted a course in finance management. The same faculty had given her services for the rural

extension program as well. The institute has made significant developments in other areas of academic and administrative practices, especially developing an ecosystem for entrepreneurship and startups. However, we are proud of our global outreach program taking strides and giving exposure to both students and faculties of our institute.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance of the institute is through the College Development Committee. All approvals for budgets, purchases, appointments, constructions and grievances are discussed with the management in the meeting. Apart from this, approvals are obtained by sending note-sheets.

The internal administration is looked after by the principal along with the team of teaching and nonteaching staff. All the teaching faculties have some areas of administrative work allotted to them to supervise. For activities under each head, planning is done by the faculty in charge and students. The KRA (Key Responsibility Area) format provided to the faculties. The service rules are designed on the lines of UGC norms by the parent sanstha and whatever is applicable to the institute is mentioned in the SOP. Recruitment & promotion procedure and policies are followed as per AICTE and RTM Nagpur University norms. Grievance redressal mechanism for faculty, staff and students is in place. There is an online grievance redressal platform for students. There is also a committee for the same purpose. However, minor complaints, suggestions are offered orally to the principal, if it cannot be solved at the level of the principal, then a note is sent to the secretary / chairman, through the guardian director. Any major issue is discussed at the CDC meeting. A separate sexual harassment cell and anti-ragging cell is constituted as per norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures for teaching and non-teaching staff are as under:**

1. Institute encourages the faculty members to participate in various workshops , conferences by way of granting duty leave & sponsorship of either full or partial fee and reimbursement of other expenses incurred towards attending these training programmes.
2. The Institute organizes a series of training programmes and workshops within the institute for professional development of the Teaching Staff.
3. EPF is provided for all the staff.
4. Faculties are encouraged to engage in the activities of the university and its various bodies.

## 5. Access to E- Journals and databases

6. Industry professionals and experts from other organizations are invited by the institute for exchange of ideas and insights

7. Faculty members are provided support and encouraged to pursue the higher studies.

8. Wi-Fi campus

9. E-resources have been made available in the library for pursuing research work.

10. Incentives are provided to those faculties who publish papers in reputed journals and also to those who apply for and get grants on their research proposals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**10**

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**A full scale planning by the empowered body of guardian director, director and senior most faculties is done at the beginning of the academic session.**

The key performance areas and key performance indices are defined for each of the faculties. Thus the roles, responsibilities, portfolios and teaching assignment are allocated to each of the faculty members and non-teaching staff of the Institute.

The performance appraisal covers the key performance areas of each of the faculties. This ranges from administrative responsibilities, teaching responsibilities, research consultancy and extension activities as well as student interaction in terms of mentoring, counseling and project guidance.

The appraisal system has marks for each of the areas and a grading system is developed based on the marks. The feedback system is also incorporated in the performance appraisal.

The results are personally communicated to the faculties, after the review by the guardian director and /or secretary. In the case of any employee falling below a particular level in terms of feedback as well as performance appraisal, is personally counseled by the principal.

Training need analysis for the non-teaching is done on the base of performance appraisal. The outcome of the Performance Appraisal is used for improvising the individual and the group performances.. The weak areas are marked for strengthening through specific training and corrective actions as may be needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal auditor is the finance officer appointed by the sanstha. He checks all the financial transactions and vouchers in order to ensure that all transactions are as per financial regulation. The auditor finds out the major audit objections, if any, and gives its report within fifteen days.

External audit is performed by a separate and registered



auditing firm appointed by the Governing Body of the trust.

Institute budget is made every year after taking inputs from previous year, income and expenditure and anticipated expenditure and income for next financial year.

The member secretary of the college development committee prepares a budget for the year, the approval of the CDC is sought on this matter.

There is a 3 member committee under the chairmanship of director, responsible for budget preparation. The committee monitors the effective and efficient use of available financial resources.

There is fully computerized accounts department in the institute. Tally software is used. Double entry system is followed to maintain the accounts.

The accountant of the institute submits the daily cash report of the petty cash expenditure to the principal. A faculty incharge is authorized to do the reconciliation of the daily cash report. This reconciliation statement is also verified by the internal auditor. Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

46578



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

CIBMRD is a non-granted institute. Institute budget is made every year after taking inputs from previous year's income and expenditure and anticipated expenditure and income for next financial year

The Institute mobilizes funds through:

1. Revenue from fees
2. Interest on fixed deposits.

In addition to the above, the institute applies to several bodies like AICTE, ICSSR for grants for specific events, activities and has also received a few grants from ICSSR and Tribal Department.

The Institute, in order to raise additional source of revenue has started with new courses like B.Voc, Post Graduate Diploma in Vocational programs in BFSI from TISS-SVE and YCMOU programs in several courses.

The Institute also mobilizes funds by letting out its premises for dance classes after office hours and auditorium etc. for conduct of events, exams on holidays.

College monitors the earning by projected admission, projected possible funding from other agencies & revenue collection by deposits, interest on deposits & other assets. It allocates funds for salary, infrastructure development, research, and equipment in laboratories, furniture, books, journals, faculty development and other necessary recurring expenses. Collection of tuition fees, purchases of materials, books, stationeries, equipment and its maintenance, payment of bills are made through accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

From the inception the Institute has always been quality conscious and strives to provide qualityManagement education hence a Quality Assurance cell was established in the year 2013-14 under the leadership of principal. This cell implemented the initiatives like Academic Audit, Industrial Mentoring, Subject Seminars, Field Project, ED cell activities as per the suggestions of Quality Assurance cell.

On 5th March 2018 this Quality Assurance cell was replace with IQAC cell based on the guidelinesof NAAC. This onwards IQAC cell is responsible for institutionalizing the quality assurance strategies and processe.

Two practices institutionalized as a result of IQAC initiatives:-

Two practices institutionalized as a result of IQAC initiatives:-

1. "Gyan Ganga" : Alumni talks.

Objectives of the practice: the main objective of this practice is to connect the alumni together. The passed out students who are working in the industry have practical knowledge to share. Their experience of the industry can be shared with other passed and students as well as current students.

The second Saturday of every month is fixed. Not only does it connect and network well amongst the alumni, it also brings a pool of knowledge beyond the curriculum for the current students

2 Institute Loyalty --- Referring Siblings / Relations/ friends for admission. Objectives of Practice: The Institution believes that the best advertisement is one of word of mouth publicity. Satisfied students should refer for admission to our Institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) is regarded as a mechanism to build and ensure a quality culture at the Institutional level. The college has established Internal Quality Assurance System with appropriate structure and processes and with enough flexibility to meet diverse needs of the stakeholders. The IQAC undertakes periodic review of various programmes and practices established from time to time and evaluate them for their effectiveness. Among the several reforms undertaken for institute development, as a result of IQAC meetings, the following two can be cited here as good examples:

1. Upgrading of faculties: IQAC also support & encourages faculties for their own development through research project, research paper publication, presentation, participation in various Conferences, workshop, seminar etc. IQAC asked the faculties to publish their ressearch papers in UGC care listed & Scopus indexed Journals. IQAC also directed faculties to upgrade themselves with Swayam Courses.

2. Value addition of the students through certificate courses. : IQAC recommended that value addition of students can be done through some certificate courses. This year institute organized various 30 hrs. Certificate courses. To monitor the implementation of these reforms IQAC conduct the Academic Audit at the end of every semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

A. All of the above

**Internal Quality Assurance Cell (IQAC);**  
**Feedback collected, analyzed and used for**  
**improvements Collaborative quality**  
**initiatives with other institution(s)**  
**Participation in NIRF any other quality audit**  
**recognized by state, national or international**  
**agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

CIBMRD has taken substantial measures to promote gender equity across various facets. The following arrangements is done.

- Safety and security:
- 24 hours CCTV surveillance.
- Visitor's register.
- 40:60 ratio of females to male's employees.
- Doctor on call facility.
- Women's Grievance redressal cell actively organized self-defense on International Day of the Girl Child. We invited Mr. Ashish Shahu, Vice President & Chief Instructor TSKSAN to give hands on training to students on self-defense. For every outbound activity, at least a female faculty will accompany the students.
- Counselling :To encourage and boost the morale of students, Women's Grievance redressal cell organised expert talk on International Women's day by Mrs. Anita Rao Co-founder M R International on the theme "Inspire & Inclusion".
- Separate common room for girls & boys.
- Recruitment and Promotion of faculty and staff is purely

based on merit irrespective of gender.

- The faculties are permitted flexi working hours. Female faculties are provided with maternity leave.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institute has an internal communication policy that mandates the reuse of all papers. Ultimately, the paper is gathered and sold for recycling when both sides have been used and it is no longer needed. Green and blue dustbins are kept apart specifically for recycling. It is recommended that all staff members and students send their plastic waste to the institute. The waste will then be turned over to "Maitreyi Parivar," an NGO that the institute has a partnership with. Maitreyi Parivar disposes of the plastic waste by sending it to a recycling facility. In a similar manner, Maitreyi Parivar gathers and delivers electronic garbage to a recycling facility in the industrial area. During the induction process, the Institute offers a program on sensitizing

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	<b>A. Any 4 or All of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>A. Any 4 or all of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Institute has organized various programs throughout the year so as**

to provide an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The list of the programs like a program with senior citizen on different societal aspects like tree plantation , meditation and human values, eye check up camp, waste donation camp, visit to Haldiram foods, poster exhibition on women's Day and interaction with social entrepreneur elaborates the efforts in this activity criteria.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute has organized various programs throughout the year so as to provide an inclusive environment i.e Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The list of the programs like

Seminar on human values, Panchapran pledge for saving natural resources, road safety, workshop on ethics, Meri Mati Mera Desh, blood donation camp, poster exhibition on womens Day, Voters pledge and paper bag making workshop are the initiatives to sensitize students and employees for constitutional obligation

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts**

**A. All of the above**



periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute celebrates all days of national importance. Through celebrating Indian Independence Day, Republic Day, Women's Day, youth Day and birth anniversaries of our National heroes the culture of understanding and following the characters of great leaders by the students and teachers is adapted. Events are organized in accordance to the relevant days of national importance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

#### BEST PRACTICE: 1

1. Title : " Gyan Ganga" Alumni talks

2. Objectives to connect the alumni together. Knowledge, experiencesharing Networking.

3. Context : The institute has a vibrant alumni association.

4. Practice -The second Saturday of every month is fixed and the calendar is already prepared for the alumni talks.

5. Benefits :- Connect & networking of alumni, Knowledge & experience sharing.

6. Problems encountered :- The last moment cancellation due to unavoidable reasons by the resource person.

#### Best Practice 2

1. Title - Institute Loyalty --- Referring Siblings / Relations/ friends for admission.

2. Objectives: Satisfied students should refer for admission to our Institutions. Students may generate a sense of goodwill from the referred friends.

3.The Context: Now a days, running an Institution with full admissions is a challenge. There is lot of competition , advertisingfor the institute isvery expensive affair. We believe that the existing students have a perception towards theinstitutes resources .This perception is passed on to the new students by referring them through word of mouth.

4. The Practice: The existing or passout students refer the new students .

5.The problems encountered and resources requires : The Institute is required to maintain a high level of satisfaction among the faculty and administrative staff & students. The students do not mention the reference and at times mention more than one reference.

File Description	Documents
Best practices in the Institutional website	<a href="https://cibmrd.edu.in/uploads/images/best_practices-.pdf">https://cibmrd.edu.in/uploads/images/best_practices-.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute has done exceptionally well in the area of developing the entrepreneurship development cell. This activity has been in the thrust area are carried out by institutes IIC cell. . As per the guidelines of the ministry of innovation and under the drive carried out by AICTE, the Institute has scored 3.5/4 in its assessment of performance during the academic year.

#### Function of IIC

- To conduct various Innovation, IPR and entrepreneurship related activities prescribed by MIC in time bound fashion.
- Identify and reward innovations and share success stories.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Network with peers and national entrepreneurship development organizations.
- Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
- Organize Hackathons, idea competition, mini-challenges etc. with the involvement of industries

The Institute has been designated as the Host Institute for establishing a Business Incubator (BI) by the MSMEDC, Government of India.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

So far, the Institute has performed satisfactorily in the basic criteria. However, to soar to greater heights, there is room not only for improvements but also for expansion. Thus for the future the areas have been divided under two criteria,

#### 1) Improvements in the existing system

#### 2) Expansion.

#### 1) Improvements in the existing system:

- It is envisaged that all the existing faculties complete their PhD BY 2024-25 .
- All faculties should have at least three research paper published in UGC Care & SCOPUS journal every year
- All faculties should publish at least one case study every year.
- All faculties should get at least one certificate of SWAYAM in a year.
- Implementation of NEP 2020 as per the directions of R.T. M.N.U, Nagpur.
- The Institute should have at least one case of start up every year and the percentage of entrepreneurs should increase
- The CTC for the students in their placements should improve as well as the quality of internships be improved.
- The faculties should apply for and get at least one research grant

#### 2) Expansion:

Institute will apply for Academic Autonomy by 2025-26

Introduction of new programs like MBA for working professionals.

Align with other institutes of the sanstha for the formation of Cluster University.

### 3) Infrastructural Expansion:

The institute has already applied for the approval of additional construction, vertically to the authorities. The construction of the top floor should be completed by 2025-26.